



10th Annual State of Delaware Hazardous Materials Training Workshop

Planning Committee Meeting #5

Mill Creek Fire Station 21

Tuesday, January 10, 2017

2:30 PM – 4:30 PM

Agenda

1. Call to Order
2. Meeting agenda approval
3. Meeting #4 minute's approval
4. Sponsor Update
5. Update on potential sponsors for dinner (4/7), Breakfast and Lunch for Saturday (4/8)
6. Draft 2017 Program Status and Instructor Update
7. Attendee Registration and ID Packet Configuration
8. Registration Launch Date
9. Promotional items update
 - a) Challenge Coins Jerry Brennan
 - b) Stainless steel insulated tumblers with
workshop logo Becky Keyser
 - c) High quality refillable pen Tara Chambers
 - d) Backpack with logo Miranda Mal/Beth Neumane
10. Any other business
11. Next meeting date
12. Adjournment

In accordance with 29 Del. C. §10004(e) (2), this Agenda was posted at least seven (7) days in advance of the meeting. This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.